



# CITY OF HOUSTON

## Job Posting

1	<b>Applications accepted from:</b>	ALL PERSONS INTERESTED
2	<b>Job Classification</b>	MECHANIC I
3	<b>Posting Number</b>	PN# 106362
4	<b>Department</b>	Fire Department
5	<b>Division</b>	Fleet Management
6	<b>Section</b>	Ambulance Shop
7	<b>Reporting Location</b>	1205 Dart
8	<b>Workdays &amp; Hours</b>	M – F, 8 a.m. – 5 p.m.*
		*Subject to change
9	<b><u>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</u></b> Perform skilled and semi-skilled maintenance operations and preventative maintenance assigned by Supervisor or Senior Mechanic. Properly utilizes appropriate shop equipment such as specialty tools, light duty wrecker, battery testers, scanners, etc. Deliver and pick up vehicles and apparatus from various locations throughout the city. Maintain standard shop records such as timesheets, work orders, parts orders, etc. Perform State statutory and other comprehensive vehicle inspections as required. Stays current on new technology. Ensure the shop is clean by picking up items left on the floor, emptying the trash containers, sweeping and mopping floors. Performs other duties as required.	
10	<b><u>WORKING CONDITIONS</u></b> The position involves considerable physical exertion, such as regular climbing of ladders, lifting heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time. There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposures to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.	
11	<b><u>MINIMUM EDUCATIONAL REQUIREMENTS</u></b> Requires training in principles, procedures and practices, routines or techniques in a specific area or trade, which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocational competence in the operation of mechanical or electronic equipment may be required.	
12	<b><u>MINIMUM EXPERIENCE REQUIREMENTS</u></b> One year of automotive maintenance and repair experience is required.	
13	<b><u>MINIMUM LICENSE REQUIREMENTS</u></b> Valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).	
14	<b><u>PREFERENCES</u></b> Preference will be given to applicants with current ASE/EVT certifications, ambulance experience, and/or state inspection experience.	
15	<b><u>SELECTION/SKILLS TESTS REQUIRED</u></b>	None
16	<b><u>SAFETY IMPACT POSITION</u></b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.	
17	<b><u>SALARY INFORMATION</u></b> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <div>Salary Range – Pay Grade 11 \$755.00 - \$1007.00 Biweekly      \$19,630.00 - \$26,182.00 Annually</div>	
18	<b><u>OPENING DATE</u></b>	August 17, 2005
19	<b><u>CLOSING DATE</u></b>	Open until filled
20	<b><u>APPLICATION PROCEDURES</u></b> Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 <sup>st</sup> Floor. TDD Phone number (713) 837-9471. Successful candidates will be notified of their application status. <b>All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</b>  An equal opportunity employer	